

PSEO FINANCIAL RESPONSIBILITY AGREEMENT

Student Star ID or Student ID:					FallSpring YEAR: 20			
Student Name (please print):Last					First		MI	
IMPORTANT: Students fees until this form has	-	-	-		•			
Restricted Courses I understand the course(s) listed below are not eligible for funding under the PSEO program. By registering for these courses, I assume full financial responsibility for any tuition, and fees associated with the course(s).								
Course ID (6-digits) (Example) 000053	Subject <i>MATH</i>		С	ourse # <i>0070</i>	Section # <i>01</i>		Credits 5	
Bookstore Charges I understand by registering for the course(s) listed above, I assume full financial responsibility of books, and/or supplies, associated with the course(s).								
Course ID (6-digits) (Example) 000053	Subject <i>MATH</i>	Course # <i>0070</i>	Section #		ook and/or Supply oook, description of su	oply)	Cost of textbook and/or supply	
Student Signature:						Date: _		
Parent/Guardian Signature:					<u></u>	Date:		
Academic Advisor/Counselor Signature:						Date:		
Please See Reverse for Instructions to Submit and Payment Information								

Century College is a Member of the Minnesota State Colleges and Universities system. We are an affirmative action, equal opportunity employer and educator. This document can be available in alternative formats to individuals with disabilities by calling 651.779.3354 or 1.800.228.1978 x3354.

Instructions to Submit:

1. STAFF:

a. When complete, scan and make a copy of this form (for the student), and take to the Records Office, or email it to Records at records@century.edu.

2. STUDENT:

- a. Please obtain student, parent/guardian, and academic advisor/counselor signature.
- b. Please take this form to the bookstore, for completion by bookstore staff.
- c. After bookstore, please submit to the Business Office (Please retain a copy of this form for your records).
 - You then may register for the course(s) in guestion.

Payment Information:

Tuition payment deadlines vary by semester. Please contact the Business Office for details regarding final payment deadlines:

Location: West Campus, Office 2340

Phone: 651.779.3278

Website: http://www.century.edu/currentstudents/businessoffice/tuitionpolicy.aspx

Payment Options:

Please select one of the following options for tuition payment:

- 1. Online web payment is available with Visa, Master Card or personal check.
 - Log in to Century College e-Services, bills and payment.
 - Click on "Make a Payment" (or choose other options as needed).
 - Proceed as directed.
- 2. Mail credit card or check payment to:

Century College Business Office 3300 Century Avenue North White Bear Lake, MN 55110

Payment by check must include:

- Student ID number
- Daytime phone number

Payment by credit card must include:

- Student ID or Social Security number
- Daytime phone number
- Credit card number
- Credit card expiration date
- Zip code of credit card holder
- Credit card signature
- 3. Pay in person at the Business Office or use the payment drop box next to the Business Office window. See website for office hours.
- 4. Sign up for an automatic payment plan. See Century College website for details, search keywords "payment plan."