



# International Student Services

## Semester To-Do List Quick Guide

Follow this guide to help you maintain your F-1 visa status. Visit [www.century.edu/iss](http://www.century.edu/iss) for more quick guides and forms. If you have questions, contact International Student Services (ISS) at [international@century.edu](mailto:international@century.edu) or call 651-779-3344.

| First Semester  | Every Semester  | Every Year   | Final Semester  |
|---|---|--|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> Meet with ISS immediately upon arrival in the U.S. (or after SEVIS record is transferred from previous U.S. school)</li> <li><input type="checkbox"/> Purchase System-approved health insurance</li> <li><input type="checkbox"/> Attend International Student Welcome Day the week before the semester starts</li> <li><input type="checkbox"/> Explore the International Student Services page in D2L</li> <li><input type="checkbox"/> Start to navigate the ISS <a href="#">webpage</a> on the Century College website</li> <li><input type="checkbox"/> Submit your Immunization Form to the Records Office</li> <li><input type="checkbox"/> Complete the required Tuberculosis screening at the <a href="#">Student Health Clinic</a></li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Register for classes               <ul style="list-style-type: none"> <li>o 12 credits or more (9 must be on-campus)</li> </ul> </li> <li><input type="checkbox"/> Pay your tuition and fees in full</li> <li><input type="checkbox"/> <b>Attend all of your classes!</b></li> <li><input type="checkbox"/> Verify your address, phone, and email in e-services; update if necessary and notify ISS of any changes</li> <li><input type="checkbox"/> Check the program end date listed on your Form I-20; request an extension if necessary</li> <li><input type="checkbox"/> Maintain satisfactory academic progress</li> <li><input type="checkbox"/> Check your Century College email daily</li> <li><input type="checkbox"/> Review the ISS page in D2L</li> <li><input type="checkbox"/> If applicable apply for Curricular Practical Training (CPT)- (Required for courses in which students must work or train off-campus)</li> <li><input type="checkbox"/> Attend ISS Workshops</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Purchase System-approved health insurance (annual premium due each year in July)</li> <li><input type="checkbox"/> If applicable, request an I-20 Travel Signature for travel outside of the U.S.</li> </ul> <p><i>**If at any time you decide to withdraw from school or you wish to end your F-1 status, notify ISS immediately.**</i></p> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Apply for graduation</li> <li><input type="checkbox"/> Notify ISS of your plans               <ul style="list-style-type: none"> <li>o If applicable, apply for OPT (apply up to 90 days before your graduation date until 60 days after your graduation date)</li> <li>o If applicable, notify International Student Advisor of your plans to transfer (submit a Transfer Out Request Form)</li> </ul> </li> </ul> |

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